



CSI GSL Board Meeting Minutes FY2017-18

Date: March 15, 2018

Location: Alberici Headquarters

Present: David Nuener – President (Awards, Membership, Long Range Planning)
Michael Byrd – President-Elect (Membership, Long Range Planning)
Kevin Geil – 1st Vice President (Communications, Long Range Planning)
Ron Berra – Treasurer (Golf)
Joel Kerschen – Secretary
Thom Schwetye – Chapter Director FY16-18 (Education/Academic)
Sheryl Simon – Chapter Director FY16-18 (Awards)
Patty Gaus - Chapter Director FY17-19
Michael Lewis – Chapter Director FY17-19
Linda Berra – Executive Secretary
Ginny Powell – Communication Committee Chair
Steve Gantner – Technical Committee Chair
David O’Bryan – Past President

1. CALL TO ORDER

The CSI St. Louis Officers met for monthly board meeting. David Neuner called the meeting to order at 4:08 pm. A quorum was achieved.

2. APPROVAL OF THE MINUTES

MOTION: Minutes from the January 2018 and February 2018 meetings were accepted.

3. OFFICER REPORTS

A. President: David Neuner

1. April Board Meeting: Due to scheduling conflicts the April meeting will be rescheduled to the week of April 16th. David N. will send out a survey to elect a date and time.
2. May Board Meeting: Due to scheduling conflicts the May meeting will be rescheduled to the week of May 14th. David N. will send out a survey to elect a date and time.
3. National CSI Elections: Ballots for the national elections are coming up in the next month. There are several North Central Region people running, including David O’Bryan. Participate and vote.
4. David N is working on the chapter’s submittal for Outstanding Chapter Award.
5. NCR Report: The old region website is closing on March 31. The region is working to migrate to the new software and site.
6. NCR Conference Voting: A motion was made and carried directing David O’Bryan to cast chapter’s vote for Steve Gantner and David O’Bryan at the conference election.

B. Treasurer: Ron Berra

1. Treasurer’s report was filed for record. Highlights were reviewed.
2. The chapter renewed their AIA Provider status for 2018.



CSI GSL Board Meeting Minutes FY2017-18

3. There is \$800 included in the 2017-18 budget for reimbursement of expenses for those going to the North Central Region Conference in Duluth, MN. Attendees desiring reimbursement should submit receipts to Ron Berra.
4. COMMITTEE REPORTS:
 - A. Programs, Karen Hamilton/Mark Walkenbach:
 1. No report
 - B. Communications, Michael Byrd:
 1. Ginny Powell is moving from the area. There will be no further committee meetings for the remainder of this FY.
 - C. Membership, Joel Kerschen/Mike Lewis:
 1. Chapter membership is 101.
 2. Mike L. is contacting members whose renewal is due soon to remind and encourage them to renew. If they are not planning on renewing he is asking questions.
 3. A survey of members was discussed to seek ideas to make CSI membership more valuable.
 - D. Academic Liaison / Scholarship, Thom Schwetye:
 1. Thom S and George Everding will be teaching an introduction to specifications session at Washington University this semester.
 2. Committee is looking into developing a group of volunteers to teach a course on specification at Washington University.
 3. A "Specs for Dummies" all day seminar was discussed. Will look at program schedule to see when it could be scheduled. A similar program has been done in the past by George Everding and Steve Gantner.
 - E. Certification, Scott Whitcraft:
 1. Last CDT review class is March 20.
 - F. Technical, Steve Gantner:
 1. No report
 - G. Golf Outing, Ron Berra:
 1. No report
 - H. Product Show, Fred Gobel/Gina Raven:
 1. The vendor tables are sold out for the show.
 2. There are currently 3 sponsors for the event.
 - I. Awards, Sheryl Simon:
 1. The program will be on June 7, 2018.
 2. The location will be either Sybergs or Ferrato's.
 3. A motion was made and passed for the price to be \$30.00 per person.
 - J. Sponsorships, Kevin Geil:
 1. No report.
 - K. Social, Patty Gaus
 1. Committee will develop ideas and potential budget for review at planning session.



CSI GSL Board Meeting Minutes FY2017-18

- L. 2019 NCR Conference, George Everding/Steve Gantner
 - 1. Moved to New Business.

- 5. UNFINISHED BUSINESS
 - A. Board Nominations: Current nominations for the 2018-2019 year are: 2nd Vice President – Sheryl Simon, Directors - Joel Kerschen and Mark Walkenbach. Still need nominations for Secretary and one Director. If anyone has ideas on potential candidates pass them to David N.
 - B. Thermal Modeling CEU Program: The Building Enclosure Council has a program planned for August 9 that is being promoted as a joint event. CSI is not responsible for any costs and CSI members will attend for free. CSI will promote the event on our website. The BEC holds their events at Spazios in the Westport area.
 - C. Speaker Gift: Discussion on new gifts for program speakers such as a CSI pen was tabled.

- 6. NEW BUSINESS
 - A. 2019 NCR Conference
 - 1. Committee has selected a logo for the items and apparel to promote the conference at the Duluth show.
 - 2. Conference Budget: The committee is developing a budget for the conference. A preliminary budget will be developed by the end of the fiscal year.
 - 3. Initial Budget: A motion was made and passed to authorize an of up to \$500 for materials to promote the conference at the Duluth Conference and other initial costs.

- 7. NEW ANNOUNCEMENTS
 - A. None

- 8. OPEN FORUM
 - A. No discussion.

- 9. ADJOURNMENT
 - A. MOTION to adjourn, motion carried. Meeting was adjourned at 5:17 pm.
 - B. **NEXT MEETING TIME AND LOCATION TO BE DETERMINED.**